



**Alaska Department of Labor and Workforce Development
Alaska Workforce Investment Board**

**Executive Director's Report
July 27, 2009**

AWIB staff have been busy working with the Executive Committee over the last several weeks to complete tasks assigned from the Action Tracker as a result of the May AWIB meeting.

On July 1st Jeff Selvey joined the AWIB staff as the new Education Specialist II. Jeff is currently working on tasks assigned to the Skills Coordinator under Strategy 2 contained in the AGIA Training Strategic Plan. Jeff will also be working with the Career and Technical Education (CTE) staff from the Department of Education and Early Development on addressing strategic elements contained in Strategy 2, as well as the Alaska Career Ready program.

On July 13th the STEP Task Force met to discuss next steps and a timeline for making revisions to STEP regulations. The Department will begin working on drafting revisions to the STEP regulations to comply with the new statute, including revisions to the application process, reporting process, and incorporating an appeals process. Once the draft revisions are made to the regulations a follow up meeting will be scheduled with the STEP Task Force for their review and input.

On July 14th the Executive Committee met and began reviewing a draft agenda for the next AWIB meeting scheduled for October 26th and 27th at the University of Alaska Butrovich Building in Fairbanks. Topics on the agenda include discussion of a healthcare workforce development plan, incorporating career and technical education into the Statewide Education Plan, an update on revisions to STEP regulations, and an update on the AGIA Training Strategic Plan. There appears to be interest from the AWIB that more time be devoted to reports on service delivery programs. Feedback has been requested from board members for more specifics on the type of reports they would like to have presented at the next board meeting. The Executive Committee is expected to finalize the October AWIB agenda at its next regularly scheduled meeting on August 11th.

On July 16th an Assessment and Evaluation Committee meeting was held to review the roles and responsibilities of this committee. The committee requested copies of the most recent Training Program Performance Report and WIA Annual Report to begin reviewing existing reports that are completed for training programs administered by the Department of Labor. This was the first meeting of the Assessment and Evaluation Committee since it was separated from the Policy and Planning Committee.

The next AGIA Steering Committee meeting has been scheduled for Wednesday, August 19th. The purpose of the meeting is to discuss the implementation schedule for the AGIA Training Strategic Plan and progress to date on the strategies contained in the Plan. I have attached a copy of the AGIA Training Strategic Plan implementation schedule by strategy as of July 2009 for your review.

Committees

- The next Youth Council meeting is scheduled for Wednesday, August 5th at 10:00 a.m.
- The next Workforce Readiness and Employment Placement Committee meeting is scheduled for Thursday, August 6th at 3:00 p.m.
- The next Executive Committee meeting is scheduled for Tuesday, August 11th at 10:00 a.m.
- The next Assessment and Evaluation Committee meeting is scheduled for Thursday, September 17th at 3:00 p.m.
- The next Policy and Planning Committee meeting is scheduled for Thursday, September 24th at 10:00 a.m.